



Louisville Public  
**LIBRARY**

***Serve. Connect. Inspire.***

700 Lincoln Ave., Louisville, Ohio 44641 • Phone: 330-875-1696 • Fax: 330-875-3530 • [www.louisvillelibrary.org](http://www.louisvillelibrary.org)

Board of Trustees of the Louisville Public Library

Special Board Meeting Minutes

July 6, 2023

6:00 PM

Louisville Public Library

Special Meeting Purpose: Discussion of Request from the City of Louisville

Board of Trustees members present:

Michelle Biery, Brian Kandel,  
Bill Jeffries, Angie Burick, Rebecca Kiko  
Cindy Petitti

Staff Member present:

Brock Hutchison, Director

Visitors:

Andy Turowski, Acting City Manager  
John Lysenko, Legal Counsel

Board Member Aljancic attended via audio on a speakerphone, and neither voted nor was counted as a quorum determination.

1. The meeting was called to order at 6:00 p.m. by President Michelle Biery
2. Public Participation - None
3. Additions/corrections to the Agenda / Correspondence to the Board of Trustees – None
4. Discussion of Metzger Park Ground Lease and Green Space Property Exchange

Cindy Petitti arrived at 6:10 p.m.

Acting City Manager Turowski presented to the Board. Mr. Turowski stated that City Council had a work session regarding the Metzger Park project. After the work session, City Council would like to make two requests for the Library Board to consider:

Request #1 – Asking if the property transfer of the green space, Discovery Center and Church Street house could take place once the new Library has been constructed.

Request #2 – Asking if the Library Board of Trustees would consider splitting the cost of an asphalt parking lot or cover the additional cost the City will incur by constructing a parking lot with asphalt millings at Metzger Park.

Mr. Turowski stated that City Council allocated \$180,000 for construction of a parking out of asphalt millings. However, the City's estimate came in at \$225,000. City Council is asking the Library to cover the \$45,000 overage. Mr. Turowski stated that the design of the parking lot and lighting has changed since the Library was to be included in the project.

Mr. Turowski also stated that City Council would consider splitting the cost of a fully asphalt parking lot, which they are estimating will cost \$600,000. The Library would be responsible for \$200,000.

Ms. Biery asked what happens if the Library does not decide to pay the \$45,000?

Mr. Turowski reiterated that the cost of the project has changed because of the Library and that City Council would need to make that determination.

Ms. Burick asked Mr. Lysenko where we are on a signed contract.

Mr. Lysenko responded that the City Manager signed the contracts after City Council passed ordinances and the referendum period passed. However, a Fiscal Officer's Certificate is required and the City of Louisville's Fiscal Officer has not yet signed the certificate.

Ms. Kiko asked how the City of Louisville has funds for an asphalt parking lot that could cost them \$400,000, but not the \$45,000 for the overage on the millings parking lot.

Mr. Turowski responded that either way, City Council will have to move projects around in order to have the funds available for either parking lot option. The \$400,000 contribution would require greater reprioritization of City projects.

Mr. Jeffries asked what process is still required for the project to move forward.

Mr. Turowski responded that all members of City Council are fully supportive of the project and all involved parties want to see the project move forward. We will need to work with both entities' legal counsel to determine the best steps to progress.

Mr. Kandel asked Mr. Turowski about the terms of the Ohio Department of National Resources grant that the City received for Metzger Park.

Mr. Turowski responded that the grant is reimbursable and requires a local match. Mr. Turowski stated that the most recent quotes for baseball fields is \$1,050,000. The ODNR grant will go towards offsetting that cost.

Mr. Jeffries asked if construction of the parking lot and baseball fields could be phased and spread over two fiscal years.

Mr. Turowski responded that money would still have to come out of other projects.

Mr. Turowski then stated that the concession stands and restrooms came in over budget and were cut from this phase of the project in 2021. However, utilities will still be run to the potential location, so that a concession stand and restrooms could be installed later.

Mr. Hutchison and Ms. Kiko both asked for clarification, as the Library Board was not aware that a concession stand and restrooms were cut from the project.

Mr. Turowski confirmed that both have been cut from this phase, but could potentially be added later.

Mr. Kandel asked who the City's Finance Director reports to.

Mr. Turowski stated the City Manager.

Ms. Burick asked what held up the signing of the Fiscal Officer's Certificate.

Mr. Turowski stated that the Fiscal Officer became aware that the amount of the project was over the amount of money allocated and could not sign.

Ms. Burick stated that she would like to have the City have all of their money allocated and ducks in a row and ready to move forward, before agreeing to any cost sharing.

Mr. Turowski left the meeting at 6:48 p.m.

Mr. Jeffries stated that the easiest way to move forward would be to simply pay the money.

Ms. Burick asked if we could split the cost of the proposed \$45,000.

Mr. Jeffries asked if we could use the contract to set a timeline for parking lot construction.

Mr. Kandel suggested both entities consider Regional Planning's Block Grant.

Mr. Lysenko stated that in order to move forward he would need something from the City of Louisville. He will communicate with the City's legal counsel and stated there will need to be another document put before the Library Board of Trustees. Mr. Lysenko said he will work with the City's legal counsel to determine what can be done to reach a compromise and will report back to the Library Board of Trustees.

The Library Board opted not to take any action regarding the City's requests until Mr. Lysenko reports back to the Library Board of Trustees.

R47-2023 – Ms. Petitti moved/Mr. Jeffries seconded a motion to adjourn at 7:11 p.m.

Respectfully submitted,

---

Michelle Biery, President  
Louisville Public Library Board of Trustees

---

Bill Jeffries, Secretary  
Louisville Public Library Board of Trustees