

Board of Trustees
Monday, March 15, 2010

Minutes

Board of Trustees members present: Greg Anderson, Linda Berg, Ron Derry,
Robert Hallier, Cindy Petitti, John Schumacher

Board of Trustees members absent: Jay Barton

Staff member present: Michael G. Snyder, Director

1. Meeting called to order by Vice President Anderson at 4:35 p.m.

R25-10 Ms. Berg moved/Ms. Petitti seconded a motion to excuse Mr. Barton from this meeting.

Motion carried with all voting in the affirmative.

2. Additions and/or corrections to the agenda – None

3. Motion to approve the items on the consent agenda:

R26-10 Ms. Petitti moved/Mr. Derry seconded a motion to approve the consent agenda.

Motion carried with all voting in the affirmative.

- a. Approval of the minutes of the regular meeting on February 22, 2010.
- b. Acceptance of the monthly statistical report by Darla Evans.
- c. Acceptance of the following gifts, honoraria, reimbursements, and claims to be used for the purposes for which they are intended.
None

- d. Approval to delete the following from the furniture and equipment inventory:
None

4. Report of the Fiscal Officer

- a. Bills paid – Bills paid for February, 2010, were reviewed and are on file with the Fiscal Officer.
- b. Financial report – Financial report for February, 2010, was reviewed and is on file with the Fiscal Officer. It was pointed out that the percentage remaining column was inaccurate for this month and that the Total Revenues collected was at 18.75% and the Total Expenses was at 12.37%. It was also pointed out that we have already spent \$4,516.80 for Other Utilities after only two months. Director Snyder was asked to talk to Finney Refrigeration about setting the temperatures at a lower setting in the winter and a higher setting in the summer. Lastly, the consensus of the group was to ask the Fiscal Officer to identify the Tax Collection Fees expenditures as follows: “Tax Collection Fees (levy fees)”

5. Old business

- a. Progress report on the property negotiations with the Louisville City Schools – After a discussion of the varied issues relative to the proposed property transfer, the consensus of the group was as follows:
 - 1) The Board of Trustees should send a letter to the Louisville City Schools Board of Education, the Louisville City Council, and the Community Improvement Corporation to request an informal gathering to discuss the various issues relative to the proposed property transfer.
 - 2) Director Snyder will contact School Superintendent David Redd to determine the status of the “educational purposes clause” investigations regarding the out lot parcel #3680004 at the site of the former Old Middle School.
- b. Review of library hours of operation – The consensus of the group is to postpone the discussion regarding a possible revision of hours pending the outcome of the May 4 library levy.
- c. Progress report on the library levy – Director Snyder gave a brief report on the library levy campaign, including the “fine dining experience” fundraiser, the letter writing campaign in late April, the registration of voters prior to April 5, the creation of a library levy Website, etc.

6. New Business

- a. Repair of HVAC –

R27-10 Mr. Schumacher moved/Mr. Hallier seconded a motion to approve the transfer of \$787.36 from the Contingency Account to the Maintenance & Repair Account to pay Finney Refrigeration for repair of our HVAC unit.

Motion carried with all voting in the affirmative.

- b. SLIC costs for 2010 – Director Snyder briefly discussed the payment schedule for services from SLIC (Stark Library Information Consortium) for the year 2010:

\$1,022.20 for Syndetics and \$45.84 for printing costs will be billed in March

\$153.80 for SearchOhio charges from Westerville Public Library will be billed in the Spring or early Summer

\$5,780.35 for Inn Reach, \$6,683.84 for Millennium Maintenance, and \$102.83 for IUG attendance will be billed in November

After a brief discussion, the consensus of the group was to not require the Fiscal Officer to ask board permission to pay the “over \$5,000” Inn Reach and Millennium Maintenance fees because the SLIC agreement was approved on February 22 and those charges were described therein.

7. Report of the Library Director

- a. Board of Trustees monthly meetings @ 4:30 p.m. on the following Mondays:

April 19	August 16
May 17	September 20
June 21	October 18
July 19	November 15
December 20	

- b. Scheduled programs, events, and activities

March 16 – Nimishillen Township Time Capsule Closing Ceremony
 March 24 – April 28 – “Tiny Tots” with Ms. Emily
 April 5 – “Healthy Kids” program at the Louisville YMCA: 3:00 - 7:00 p.m.
 June 5 – Planting the “Shoe Garden,” sponsored by the Garden Club
 June 7 – August 6 – “Make a Splash” Summer Reading Program
 July 30 – “Splash into Reading!” with Tess Shimko @ 11:30 a.m.
 August 6 – Summer Reading Program – Final Party

8. Meeting was adjourned at 6:03 p.m.

Respectfully submitted,

Mr. Jay Barton, President
 Louisville Public Library Board of Trustees

Mr. Bob Hallier, Secretary
 Louisville Public Library Board of Trustees