

Board of Trustees
Monday, February 22, 2010

Minutes

Board of Trustees members present: Greg Anderson, Linda Berg, Ron Derry,
Robert Hallier, Cindy Petitti, John Schumacher

Board of Trustees members absent: Jay Barton

Staff member present: Michael G. Snyder, Director

1. Meeting called to order by Vice President Anderson at 4:30 p.m.

R16-10 Ms. Petitti moved/Mr. Schumacher seconded a motion to excuse Mr. Barton from this meeting.

Motion carried with all voting in the affirmative.

2. Swearing in of new board member – Ronald E. Derry was sworn in and welcomed as a new Board Member.

3. Additions and/or corrections to the agenda – The following were added to the agenda:

5. d. Approval of 2010 Permanent Appropriation

7. b. Review of Workers Compensation Claim

7. c. Review of Saturday Hours of Operation

4. Motion to approve the items on the consent agenda:

R17-10 Mr. Schumacher moved/Ms. Petitti seconded a motion to approve the consent agenda.

Motion carried with all voting in the affirmative.

- a. Approval of the minutes of the regular meeting on January 25, 2010.

- b. Acceptance of the monthly statistical report by Darla Evans.

- c. Acceptance of the following gifts, honoraria, reimbursements, and claims to be used for the purposes for which they are intended.

None

- d. Approval to delete the following from the furniture and equipment inventory:
#00273 Typewriter stand

5. Report of the Fiscal Officer

- a. Payment over \$5,000

R18-10 Ms. Berg moved/Mr. Derry seconded a motion to approve payment of \$5,156.17 to EBSCO for the 2010 magazine renewals.

Motion carried with all voting in the affirmative.

- b. Bills paid – Bills paid for January, 2010, were reviewed and are on file with the Fiscal Officer. Mr. Anderson asked if the EBSCO bill had already been paid or had been encumbered. Mr. Hallier indicated that with “cash basis accounting,” the funds had probably been encumbered first. After further review, it was determined that check number 42715 for \$5,156.17 was paid to EBSCO on 1/29/2010.

- c. Financial report – Financial report for January, 2010, was reviewed and is on file with the Fiscal Officer. In addition, the consensus of the group was to ask the Fiscal Officer to collect monthly “Financial Summaries” from other area public libraries to see if we can improve ours and to bring these documents to next meeting of the Finance Committee.

- d. 2010 Permanent Appropriation:

R19-10 Mr. Hallier moved/Ms. Petitti seconded a motion to approve the adoption of the 2010 Permanent Appropriation: \$584,389.16.

Motion carried with all voting in the affirmative.

In addition, the consensus of the group was to ask the Fiscal Officer to provide a column for actual revenues/expenditures for the 2009 budget to validate the accuracy of our budget projections.

6. Old business

- a. Property Negotiations with the Louisville City Schools Board of Education

R20-10 Mr. Hallier moved/Mr. Schumacher seconded a motion to approve the following services as part of the library’s “due diligence” requirements for transferring ownership of the library-owned South Chapel Street property to the Louisville City Schools Board of Education – payment from the Building & Repair Fund.

ENVIRONMENTAL SURVEY

The Joseph A. Jeffries Company \$1,600

PROPERTY SURVEY

Constitution Land Surveying \$1,800

ESCROW CLOSING, TITLE COMMITMENT & TITLE SEARCH FEES

Alpha Land Title Agency, Inc. \$500

TITLE INSURANCE

Alpha Land Title Agency, Inc. \$840

- b. Legal Services – Because of the need to have Attorney William G. Williams conduct additional research because the “reverter clause” issue, Director Snyder recommended that the Board of Trustees increase the “not to exceed” payment ceiling from \$5,000 to \$7,500.

R21-10 Mr. Derry moved/Mr. Schumacher seconded a motion to increase the “not to exceed” payment ceiling for “land swap” services with the firm of “Krugliak, Wilkins, Griffiths, & Dougherty, Co., L.P.A.” from \$5,000 to \$7,500 – payment from the Building & Repair Fund.

Motion carried with all voting in the affirmative.

- c. Discussions with the Stark County District Library – Progress report – Mr. Hallier reported that on January 28, he and Mike Snyder met with Mr. Kent Oliver and Mr. James M. Conley, Library Director and Board President, respectively, for the Stark County District Library. Overall, Mr. Hallier feels the discussions went very well. We were received in an “open atmosphere” and these discussions could lead to further talks. Mr. Oliver and Mr. Conley expressed their commitment to keeping a library in Louisville and were open to negotiations relative to that issue. We will correspond with Mr. Oliver and Mr. Conley following the May 4 election.

7. New Business

- a. SLIC Contract for 2010 & 2011

R22-10 Mr. Derry moved/Ms. Petitti seconded a motion to approve the SLIC agreement for the two year period 2010 & 2011.

Motion carried with all voting in the affirmative.

- b. Workers Compensation Claim

R23-10 Ms. Berg moved/Mr. Schumacher seconded a motion to authorize Board President Jay Barton to certify the validity of the claim of Director Mike Snyder with the Ohio Bureau of Workers’ Compensation.

Motion carried with all voting in the affirmative.

- c. Review of Saturday Hours of Operation – Bob Hallier mentioned that he has heard a number of comments regarding the library’s elimination of Saturday hours. He and others indicated that Saturday hours are best for working families.

R24-10 Mr. Hallier moved/Ms. Petitti seconded a motion to ask Director Snyder to present two options for Saturday hours, without changing the total weekly hours, for board consideration at its meeting on March 15.

8. Report of the Library Director

a. Staff update – Irene Gardner returned to work from her medical leave on Monday, February 1 and Yvette Blandford returned from her medical leave on Tuesday, February 16.

b. Board of Trustees monthly meetings @ 4:30 p.m. on the following Mondays:

March 15
 April 19
 May 17
 June 21
 July 19
 August 16
 September 20
 October 18
 November 15
 December 20

c. Scheduled programs, events, and activities

January 6 – February 24 - Wednesday mornings @ 10:30 a.m.
 Tiny Tots (ages 0 – up) featuring “Ms. Emily”

March 16 – Nimishillen Township Time Capsule Closing Ceremony

June 5 – Planting the “Shoe Garden,” sponsored by the Garden Club

9. Meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Mr. Jay Barton, President
 Louisville Public Library Board of Trustees

Mr. Bob Hallier, Secretary
 Louisville Public Library Board of Trustees